



WESTERN CANADIAN SPILL SERVICES LTD. **MEMBERSHIP CHARTER**

NAME

Western Canadian Spill Services Ltd.

PURPOSE

The purpose of Western Canadian Spill Services Ltd. (WCSS) is to provide spill preparedness and response support services that meet regulatory requirements for licensees of wells and pipeline that are members in good standing of WCSS oil spill cooperatives in Alberta, NE British Columbia and Area 1 in Saskatchewan.

MEMBERSHIP

Membership is available to all upstream petroleum licensees in Alberta, NE British Columbia and in the Saskatchewan portion of the VR1 Oil Spill Cooperative for the following types of operations:

- Licensed wells – including gas wells that produce > 2m³ liquid hydrocarbon/month
- Licensed pipelines/km

MEMBERSHIP OBLIGATION

- WCSS members must pay their annual membership fees based on a flat fee, well counts and kilometres of licensed pipelines.
- WCSS members are required to sign an equipment use agreement prior to utilizing WCSS spill equipment for training purposes and/or spill response activities. In the event that the member is unable to sign the agreement prior to dispatching the equipment to the site; that member will be held responsible (same conditions as WCSS Equipment Use Agreement) for the equipment until such time as that member signs the equipment use agreement.
- WCSS members agree that WCSS will from time to time email correspondence to member company representatives and that WCSS will not be subject to non-compliance action under any privacy laws, anti-spam legislation and/or regulations linked to sending that correspondence through email addresses.

WCSS members should:

- Strive to be in compliance with regulatory requirements related to spill preparedness; including training requirements (i.e. attending annual Oil Spill Cooperative exercises).
- Conduct a spill risk assessment for their operations and implement adequate risk control measures where required.

Spill Preparedness and Response Support since 1972.

Main Office: #280, 6815 – 8th Street N.E. ♦ Calgary, Alberta ♦ T2E 7H7
Mailing Address: Box 503, 3545 – 32 Avenue N.E. ♦ Calgary, Alberta ♦ T1Y 6M6

T: (403) 516-8160

E: info@wcss.ab.ca

www.wcss.ab.ca

- Maintain a copy of the WCSS Oil Spill Contingency Manual that is specific to each of the Oil Spill Cooperatives where that member operates; area updates are available on the WCSS website (www.wcss.ab.ca).
- Familiarize themselves with oil spill control points in surface water downstream from potential uncontrolled release sites.
- Identify local external spill response resources that may be required to supplement internal resources and those provided by WCSS.
- Participate in Oil Spill Cooperative activities where possible.

NEW MEMBERSHIP PROCESSES

WCSS members and/or new companies that move into a new Cooperative area throughout the year should register with the Oil Spill Cooperative through the Cooperative Administrator.

AMENDMENTS

Amendments to this charter must be approved by the WCSS Board of Directors.

DATE SUBMITTED

September 11, 2014

DATE APPROVAL

September 18, 2014



Chairman, WCSS Board of Directors