

## 2011 WCSS MEMBERSHIP FEE INVOICE PACKAGE

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### WCSS MEMBERSHIP FEES

Under current Provincial regulations in Alberta, Saskatchewan and NE British Columbia; licensees of oil wells and pipelines must be a member in good standing of an Oil Spill Cooperative (Western Canadian Spill Services) or have an approved plan from the lead provincial regulator. Failure to be a member in good standing of a Cooperative or have an approved plan will result in enforcement action from the regulator.

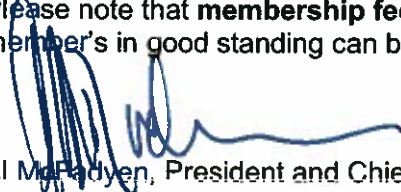
WCSS automatically invoices all licensees based on well counts and pipeline data provided by the lead regulator at January 1<sup>st</sup>. Wells drilled or acquired from January 1<sup>st</sup>, 2011 to December 31<sup>st</sup>, 2011 will be included in the 2012 billing cycle. Companies that wish to include new wells in the season that they are acquired can self-declare and pay a pro-rated fee for those additional wells. To self declare contact Shiela Wooldridge at [shiela.wooldridge@wcss.ab.ca](mailto:shiela.wooldridge@wcss.ab.ca) or call her at 403 516-8073.

In an effort to align with provincial regulatory requirements; wells in the 2011 billing cycle include gas wells that produce > 2M3 liquid hydrocarbon/month. Flow lines are considered a part of wells and are included in the well counts. There are no changes to pipeline data in 2011.

We are pleased to advise that this year's membership fee formula has been reduced; the flat fee/licensee is now \$400.00 (\$500 in 2010) and the average fee/well is approximately 6% lower than 2010.

WCSS is the upstream industry's non-profit spill preparedness and response organization; owned and directed by volunteers from its shareholders. WCSS's revenue streams are from membership fees, equipment rentals and training. We ask for your cooperation in paying your membership fees in a timely fashion so that we can continue to provide the valuable service to our members. Thank you.

Please note that **membership fees are due within 30 days of receipt of this invoice**. A listing of member's in good standing can be found on the WCSS website [www.wcss.ab.ca](http://www.wcss.ab.ca).

  
Al McFadyen, President and Chief Operating Officer  
Western Canadian Spill Services

### ***Petroleum Industry's Commitment to Spill Preparedness and Environmental Protection***

5055 11<sup>th</sup> Street N.E.  
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Phone (403) 516-8019 Fax (403) 516-8166

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Box 503, 3545 – 32 Avenue N.E.  
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Western Canadian Spill Services Ltd.

*Committed to environmental protection through  
spill preparedness and prevention*



## Who We Are

Western Canadian Spill Services (WCSS) is a not-for-profit corporation that provides oil spill contingency planning, preparedness training and equipment to members of Western Canada's upstream petroleum industry.

WCSS embodies the petroleum industry's commitment to environmental protection through spill preparedness and prevention. To enable safe, effective oil spill response, WCSS focuses on:

- **Equipment readiness and training**
- **Contingency planning**
- **Field improvement projects**
- **Communications initiatives with government and stakeholders**

Our approach is collaborative; volunteers, including industry leaders within each of our 18 oil spill cooperatives, work together to ensure our members are prepared to safely and effectively respond to oil spills. Should a spill occur, members lend support to one another and coordinate spill preparedness activities. Oil Spill Containment and Recovery units (OSCARs) are strategically placed within each coop area, and are available to all local member companies.

WCSS is governed by a Board of Directors drawn from the major petroleum industry sectors, represented by:

- Canadian Association of Petroleum Producers (CAPP)
- Small Explorers and Producers Association of Canada (SEPAC)
- Enbridge Pipelines Inc. and Kinder Morgan Canada Inc. (pipeline companies)



## Membership Benefits

WCSS members have access to a number of benefits.

### Education & Communication

Training is one of the most important components of spill preparedness. Each year, WCSS trains more than 1,500 industry members throughout the western provinces, providing attendees with invaluable experience using spill containment equipment and learning about oil spill containment and recovery techniques. In addition to spill response training courses, WCSS also provides newsletters, guidelines and reports for our members and other stakeholders. For a full listing of courses currently available, please visit our website: [www.wcss.ab.ca](http://www.wcss.ab.ca).

### Equipment

Our state-of-the-art spill response equipment is strategically placed at locations across Western Canada. WCSS members have access to OSCARS, winter OSCARS, work barges, safety/work boats, air boats, lake boom, wildlife response units, boom vanes and deflectors, drum skimmers, an incinerator and other specialized equipment.

### Contingency Manual

WCSS provides its members with an oil spill contingency manual. The manual contains user-friendly checklists that are step-by-step reference tools to be used in the event of a spill. The manual also contains control point maps for each of WCSS's cooperative areas.

### Field Improvement

WCSS is focused on continuous improvement. We are involved with field improvement initiatives that aim to improve spill response methods and equipment. Our members benefit from this ongoing research, which has led to invaluable and innovative developments such as boom deflectors, in-stream anchors, guidelines for in-situ burning and under-ice spill recovery.



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## Oil Spill Cooperative Boundaries

Cooperatives operate within specific geographic areas, working together to achieve a state of spill response readiness. Cooperatives maintain spill contingency plans and strategically place oil spill containment and recovery units so that they are available to all member companies in the area.

For a detailed map and boundaries please see our website: [www.wcss.ab.ca](http://www.wcss.ab.ca).



## A Collaborative Approach

WCSS is based on a collaborative approach between volunteers from member companies, regulators and contractors that work for the organization.

### The Role of WCSS Members

A member that has the potential to have an upstream petroleum product spill must:

- Follow proactive procedures to prevent spills
- Maintain membership in good standing by paying annual membership fees and following WCSS's membership charter
- Actively participate in annual training exercises
- Maintain a corporate emergency response plan as well as the WCSS oil spill contingency plan
- Report spills in a timely fashion as per legal requirements and inform private individuals if their land is impacted
- Take necessary steps to protect the public, spill responders, livestock, wildlife and property
- Initiate containment and recovery operations to mitigate environmental damage
- Ensure stakeholders are informed and maintain documentation
- Reclaim, remediate and restore the area impacted by the spill

### The Role of WCSS

If a spill occurs, the operating company is the first line of defense to contain the spill and minimize negative impact to people, property and the environment. WCSS provides support to the second line of defense with our response equipment and trained personnel.

## Contact Us

**WCSS 24-Hour Emergency Line: 1.866.541.8888**

Office Location:

5055 – 11th Street NE, Calgary AB T2E 8N4  
Calgary Main Phone: 403.516.8019  
Calgary Main Fax: 403.516.8166  
Email: [info@wcss.ab.ca](mailto:info@wcss.ab.ca)

Mailing Address:

Box 503, 3545 - 32 Avenue NE, Calgary, AB T1Y 6M6

For current course information please see our website

[www.wcss.ab.ca](http://www.wcss.ab.ca)



**WESTERN CANADIAN SPILL SERVICES LTD.**  
**MEMBERSHIP CHARTER**

**NAME**

Western Canadian Spill Services Ltd.

**PURPOSE**

The purpose of Western Canadian Spill Services Ltd. (WCSS) is to maintain an effective spill response capability for the upstream petroleum industry in Western Canada and to provide information and education on spill issues including spill prevention.

**MEMBERSHIP**

Membership is available to all upstream petroleum licensees in Alberta, NE British Columbia and in the Saskatchewan portion of the VR1 Oil Spill Cooperative for the following types of operations:

- wells
- licensed pipelines

**MEMBERSHIP OBLIGATION**

- WCSS members must pay their annual membership fees based on a flat fee, well counts and kilometres of licensed pipelines.
- WCSS members are required to sign an equipment use agreement prior to utilizing WCSS spill equipment for training purposes and/or spill response activities. In the event that the member is unable to sign the agreement prior to dispatching the equipment to the site; that member will be held responsible (same conditions as WCSS Equipment Use Agreement) for the equipment until such time as that member signs the equipment use agreement.

WCSS members should:

- Strive to be in compliance with regulatory requirements related to spill preparedness; including training requirements (i.e. attending annual Oil Spill Cooperative exercises).
- Conduct a spill risk assessment for their operations and implement adequate risk control measures where required.
- Maintain a copy of the WCSS Oil Spill Contingency Manual that is specific to each of the Oil Spill Cooperatives where that member operates; area updates are available on the WCSS Website ([www.wcss.ab.ca](http://www.wcss.ab.ca)).
- Familiarize themselves with oil spill control points in surface water downstream from potential uncontrolled release sites.
- Identify local external spill response resources that may be required to supplement internal resources and those provided by WCSS.
- Participate in Oil Spill Cooperative activities where possible.

***Petroleum Industry's Commitment to Spill Preparedness and Environmental Protection***

Zurich Court, 1538 - 25th Avenue N.E.  
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**NEW MEMBERSHIP PROCESSES**

WCSS members and/or new companies that move into a new Cooperative area throughout the year should register with the Oil Spill Cooperative through the Cooperative Administrator.

**AMENDMENTS**

Amendments to this charter must be approved by the WCSS Board of Directors.

**DATE SUBMITTED**

February 19, 2010

**DATE APPROVAL**

February 19, 2010



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Larry Bell, Bell Energy  
Chairman, WCSS Board of Directors



## APPROVED - WCSS 2011 MEMBERSHIP FEE FORMULA

<u>Well Fees</u>	<u># of Wells</u>	<u>per Well</u>	<u>Maximum per range</u>
	up to 19	42.00	798.00
	20 to 199	24.00	4,320.00
	200 to 299	23.00	2,300.00
	300+	7.50	no maximum

<u>Pipeline Fees</u>	<u>Length of Pipeline</u>	<u>Flat Rate</u>
	0 - 10 KM	152.00
	10.01 - 50 KM	440.00
	50.01 - 250 KM	2,031.00
	250.01 - 500 KM	4,180.00
	500.01 - 1,000 KM	8,360.00
	1,000.01 - 3,000 K	18,000.00
	Over 3,000 KM	25,000.00

<u>Service Fees</u>		
	Flat Fee Per Company	400.00



## **Directive 071, Emergency Preparedness and Response Requirements for the Petroleum Industry**

The Energy Resources Conservation Board (ERCB) requires licensees that operate in Alberta to have an ERCB approved spill contingency plan or to be members in good standing of an oil spill cooperative and meet the obligations of that cooperative as set out in their membership charter.

Western Canadian Spill Services (WCSS) is the recognized oil spill cooperative in Alberta; WCSS is required to provide the ERCB with a list of members not in good standing with the cooperative. Licensees that are not members in good standing of an oil spill cooperative or do not have an approved spill contingency response plan are subject to the ERCB enforcement process as per *Directive 019*.

Spill preparedness requirements are outlined in Section 10 of *Directive 071* and apply to:

- All wells except those suspended in accordance with ERCB requirements and gas wells that produce less than 2 m<sup>3</sup>/month of hydrocarbon liquids
- Facilities
- Pipelines transporting liquids and licensed by the ERCB.

Should your company have questions related to the spill preparedness requirements in Alberta, please contact the undersigned.

Joe Gormley  
Energy Resources Conservation Board  
Public Safety/Field Surveillance  
Red Deer Field Centre  
403 340-5484



## 2011 OIL SPILL CO-OP EXERCISE SCHEDULE

Zone	Coop Area	Exercise Type	Date
1	P	Classroom: Awareness Training	September 13
	Q	Classroom: Awareness Training	May 11
	S	Equipment Deployment	August 31
2	H	Classroom: Awareness Training	May 25
	M	River Exercise	September 7
	N	Spill Responder	June 22
	O	Equipment Deployment	September 14
	U	Equipment Deployment	June 16
3	G	Fast Water Exercise	October 5
	I/J	Classroom: Awareness Training	March 10
4	D	Spill Responder	April 12
	D	Shallow Water or Lake Exercise	September 27
	W	Classroom: Awareness Training	June 14
5	VR-1	Winter Exercise	February 16
	VR-1	Classroom: Awareness Training	October 12
	Y	Spill Responder	June 2
6	A	Reservoir	June 9
	C	Muskeg Spills (Fort Nelson)	June 1
	C	TBA (Fort St John)	September 21
	T	TBA	June 29
	E	TBA	August 24

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