

WESTERN CANADIAN SPILL SERVICES WCSS SHORELINE CREW AND OBSERVER BRIEFING CHECKLIST

The purpose of the Shoreline Crew and Observer Briefing Checklist is to ensure shoreline crews and observers are aware of hazards, emergency procedures, location and use of safety equipment.

The Safety Captain is responsible for the briefing before any activity commences along the shoreline.

The Following items must be explained and demonstrations of proper equipment use given to all personnel expected to be working or observers along the shoreline.

<u>Item Description</u>	<u>Demo and Discuss</u>	<u>Check When Completed</u>
Life Jacket/PFD	<ul style="list-style-type: none"> • Locations and use • Must wear policy • Proper fit and securing 	
Shoreline Safety/Rescue Stations	<ul style="list-style-type: none"> • Location • Contents • Use of throw bag • Use of lifebuoy • Use of air horn 	
"Buddy System"	<ul style="list-style-type: none"> • All in water workers will be with or watched by another worker. 	
Safety Harness	<ul style="list-style-type: none"> • Use and safety procedures • When to use (steep banks, above weirs, rapids, holes etc.) 	
Fire Fighting Equipment	<ul style="list-style-type: none"> • Location and use • Fire prevention and hazards • No smoking and designated Areas • Fire procedure (alarm, extinguishment, abandoning site) • Refueling procedures for pumps, generators, etc. 	

Wader Safety	<ul style="list-style-type: none"> • Hazards of waders • Proper wearing and waist belt 	
Hazards and Hazard Avoidance	<p>Explain hazards and actions to take if the following happens:</p> <ul style="list-style-type: none"> • Foot entrapment • Falling in hole • Mud bottoms • Slippery surfaces • Self rescue • Rescuing others • Walking in swift water • Being swept downstream 	
First Aid Stations	<ul style="list-style-type: none"> • Location • Injury procedures 	
PPE	<ul style="list-style-type: none"> • Review requirements • Inspect crew 	
Communications Systems	<ul style="list-style-type: none"> • Location and use of radios, • Hand signals 	
Trip Hazards	<ul style="list-style-type: none"> • Need for a clear uncluttered work space everyone's responsibility 	
Lines	<ul style="list-style-type: none"> • Avoidance of ropes and lines "Keep Alert" • Tying lines • Emergency knife 	
Action to be Taken in Emergencies	<p>Explain procedures and expectations</p> <ul style="list-style-type: none"> • Person fallen or entrapped in water • Injuries reporting • On shore accident • Alarms • Evacuations and muster stations 	

Industry's Commitment to Spill Preparedness and Environmental Protection